



Mecosta-Osceola Intermediate School District

Administrative Offices: 15760 190th Avenue, Big Rapids, MI 49307

Phone: 231.796.3543

[MOISD Job Opportunities](#)

2425-06

**NOTICE OF
VACANCY**

Title: Behavioral Health Services Coordinator

Start date: August 5, 2024

Classification/FLSA: Administrative, Exempt

Duration: 190 days per year, 7 hours per day

Reports to: Assistant Superintendent of Instructional Services

Location: MOISD

Position Summary: The Behavioral Systems Coordinator will provide training, guidance, and consultant services to districts throughout the ISD with initiatives that support Positive Behavior Intervention Supports (PBIS) and mental health services. This position will be focused on infrastructure development within local education systems necessary for the effective implementation of comprehensive MTSS (Multi-Tiered Systems of Support) that addresses behavioral, mental health, and social-emotional learning connections between health and achievement and the importance of evidence-based school policies and practices to align the common goals to put into action a whole child approach to education. Current initiatives include, but are not limited to, TRAILS to Wellness, Restorative Practices, 31n Behavioral Health Services, Tier 1 Classroom Management, and school-wide PBIS practices. This employee will also provide training in one or more of these areas, and will assist with the coordination of services through an interconnected MTSS framework. **This position is grant-funded.**

Professional Requirements / Education and Experience

- Bachelor's degree from an accredited college or university; MA degree in education, educational administration, counseling, psychology, social work, or related field preferred.
- Preference will be given to candidates that have held an administrative role in the K-12 environment during their career or are a licensed behavioral health provider.
- Knowledge of the MTSS framework, positive behavior interventions and supports (PBIS), response to intervention (RTI), social-emotional learning (SEL), restorative practices, trauma-informed practices, and family engagement.
- Demonstrated ability to communicate, in written and oral form, in a meaningful, descriptive, and effective manner.
- Must possess strong leadership and organizational skills, with proven ability to plan, organize, and manage programs and projects.
- Strong analytical and problem-solving skills, with the ability to utilize data to drive decision-making.
- Must meet child care licensing requirements, including proof of CPR/first aid certification and negative TB test results within the previous 12 months, or willingness to obtain upon hire.
- Must pass a criminal history background investigation conducted by the Michigan State Police (MSP) and the Federal Bureau of Investigation (FBI).

Essential Duties

- Consult and collaborate with administrators, teachers, support personnel, parents, and community agencies related to behavioral health support.
- Support communication, the implementation of services, grant submission, data collection and reporting requirements related to 31n funding.

Supporting Schools and Student Achievement

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the State of Michigan's Elliott-Larsen Civil Rights Act of 1977, Section 102(a) it is the policy of the Mecosta-Osceola Intermediate School District that no person shall, on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. Inquiries regarding this policy should be directed to: Superintendent, Mecosta-Osceola Intermediate School District, 15760 190th Avenue, Big Rapids, MI 49307, Telephone (231) 796-3543.



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- Consult with school support personnel (for example school social workers, counselors, coaches, psychologists, 31N providers, consultants, behavior interventionists, social-emotional wellness coaches, etc.) and external partners to evaluate and improve the implementation of social-emotional behavioral health practices.
- Collaborate with community agencies and partners in designing and providing a framework for additional support and services to students, educators, or administrators for targeted and intensive services.
- Maintain knowledge of current research, leading-edge developments, and legal mandates in the areas of: mental health, social-emotional learning, school improvement, systems thinking, and leadership.
- Develop and maintain a behavioral health community resource map for the MOISD region to ensure a comprehensive, cohesive plan is in place to meet the needs of all students.
- Act as liaison support for 31n services between the MOISD, LEAs, CMH, DHHS, Corewell Health, and other community agencies.
- Attend statewide 31n coordinator meetings and trainings and facilitate quarterly meetings for local 31n providers.
- Facilitate Behavioral Health Assessment Team (BHAT) Meetings.
- Train, facilitate, and ensure the implementation of the BHWorks system used within 31n programming.
- Support the monitoring of Medicaid billing as it relates to 31n services within BHWorks.
- Develop and lead professional learning for administrators, school leaders, teachers, and support staff to implement and maintain building-wide and district-wide MTSS with regards to Positive Behavior Intervention Support (PBIS), trauma-informed practices, Non-Violent Crisis Intervention (CPI), social-emotional learning, restorative practices, and positive, safe learning cultures and climates.
- Ability to transport self to assigned worksites and maintain regular, reliable and prompt attendance is required.
- Other duties as assigned by Assistant Superintendent of Instructional Services or designee.

Compensation: \$75,000.00 – \$85,000.00

Benefits: Employee medical, dental, vision, life/add & ltd, employee assistance program; MPERS retirement; Paid sick and personal leave; Professional development opportunities.

Posting date: 07/22/2024

Application deadline: 08/04/2024 or until filled

Please submit cover letter, resumé and references, and applicable transcripts to:

Jessica R. Ross, Human Resources Coordinator

Email: jobs@moisd.org

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