



Mecosta-Osceola Intermediate School District

Administrative Offices: 15760 190th Avenue, Big Rapids, MI 49307

Phone: 231.796.3543

[MOISD Job Opportunities](#)

HOME VISITOR - EARLY ON PROGRAM

| | |
|--|---|
| REPORTS TO: MOISD Special Education Supervisor | START DATE: June 10, 2024 |
| COMPENSATION: Starting at \$18.00 hourly, commensurate with level of experience and credentials | DURATION: Full-time, Year-round position 215 Days; 7 Hours Per Day |
| CLASSIFICATION: Non-exempt, Non-Administrative | |
| BENEFITS: Family medical with Health Savings Account or Cash in Lieu of medical; Employer paid dental, vision, Life/AD&D and LTD; Paid sick and personal leave; Tuition Reimbursement and Professional Development opportunities, MPERS Retirement Plan, Annual bonus, Employee Assistance Plan. | |

Position Summary: The Early-On Home Visitor works closely with families, ensuring parents have access to community resources to support the healthy growth and development of their child from birth to age three (3).

Professional Requirements / Education and Experience

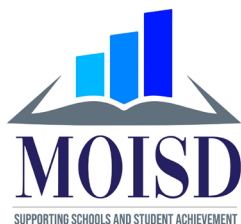
- Minimum of Associate's degree in child development, education, social work, family studies or related field, or comparable previous work experience is required. Bachelor's degree preferred.
- Must have excellent communication and interpersonal skills in order to building meaningful, constructive relationships with families.
- Individual interest in, and experience working with young children and their development, including students/children with developmental delays and special needs.
- Understanding of family dynamics across a diverse population, and a demonstrated ability to work effectively within the home environment.
- Demonstrated aptitude for work to be performed, including, but not limited to: positive work ethic, well organized, self-motivated, and possessing basic technology skills.
- Must pass a criminal history background investigation conducted by the Michigan State Police (MSP) and the Federal Bureau of Investigation (FBI).

Essential Duties

- Provide regular home visits to help parents learn and apply skills that prepare their children for school success.
- Share information on child growth and development, promote family interaction through age-appropriate developmental activities and perform periodic developmental screening.
- Cultivate supportive, empowering relationships with family members and to encourage parents to become partners in their children's education. Help families identify and work to achieve relevant parenting goals.
- Demonstrate respect for the confidentiality of all families.
- Keep current, well-written records, reports, program assessments and forms.

Supporting Schools and Student Achievement

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the State of Michigan's Elliott-Larsen Civil Rights Act of 1977, Section 102(a) it is the policy of the Mecosta-Osceola Intermediate School District that no person shall, on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. Inquiries regarding this policy should be directed to: Assistant Superintendent, Mecosta-Osceola Intermediate School District, 15760 190th Avenue, Big Rapids, MI 49307, Telephone (231) 796-3543.



Mecosta-Osceola Intermediate School District

Administrative Offices: 15760 190th Avenue, Big Rapids, MI 49307

Phone: 231.796.3543

[MOISD Job Opportunities](#)

- Promote each family's familiarity with the school environment and interaction with school staff to enhance their knowledge and comfort with their school district. Participate in the planning and implementation of family group activities and play groups within the school environment.
- Assess, plan and coordinate services to families through participation in regular, individual and group supervision. Connect families with other agencies when services such as financial assistance, health care, childcare, education and job training are needed.
- Work to enhance professional development by attending conferences professional development.
- Contribute to the Early Childhood team through active participation in early childhood activities, and maintain a cooperative, harmonious relationship with professionals and others within the work setting.
- Utilize effective time management strategies to ensure completion of assignments with due consideration of priorities among various responsibilities.
- Participate in community outreach efforts by recruiting families and representing the MOISD positively to other agencies.
- Assume responsibility to transport self to assigned worksites and maintain regular and reliable attendance.
- Additional duties as assigned by Assistant Superintendent of Special Education or designee.

POSTING DATE: May 1, 2024

APPLICATION DEADLINE: May 10, 2024 or until filled

APPLICATION INSTRUCTIONS:

Please submit a cover letter, resume including current references, and copy of transcripts and/or applicable certification(s) to:

Jessica R. Ross, Human Resources Coordinator

E-mail: jobs@moisd.org

Mecosta-Osceola Intermediate School District
15760 190th Avenue, Big Rapids, MI 49307

Supporting Schools and Student Achievement

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the State of Michigan's Elliott-Larsen Civil Rights Act of 1977, Section 102(a) it is the policy of the Mecosta-Osceola Intermediate School District that no person shall, on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. Inquiries regarding this policy should be directed to: Assistant Superintendent, Mecosta-Osceola Intermediate School District, 15760 190th Avenue, Big Rapids, MI 49307, Telephone (231) 796-3543.