

**Mecosta-Osceola Intermediate School District
15760 190th Avenue, Big Rapids, MI 49307**

MOP² MINUTES

FEBRUARY 20, 2020

A meeting of the Mecosta-Osceola Personnel Cooperative and Meceola Tech Programs Advisory Council (MOP Co-Op) was held on Thursday, February 20, 2020, at 8 a.m. in the Parsons Room of the Administration Building, 15760 190th Avenue, Big Rapids, Michigan.

Members Present: Lisa Brauher (Morley Stanwood), Sherry Anderson (Chippewa Hills), Pete Kent (Big Rapids), Sheri Thompson (Mecosta Osceola ISD), James Swartzendruber (Crossroads), and Steve Locke (MOISD Superintendent/MOP Co-Op Director).

Members Absent: Gerald Nichols (Evert), Christine Mund (Reed City), Dominic Pace (Crossroads)

Others Present: Fred Sharpsteen, Mike Miller, and Patience Nemeth

MOISD Superintendent Steve Locke called the meeting to order at 8:00 a.m.

Minutes – Pete Kent made a motion, supported by Sheri Anderson, to approve the minutes from the December 19, 2019 meeting. **Motion carried unanimously.**

Superintendent Locke informed the Council that Member Christine Mund (Reed City) had emailed regarding her absence for today's meeting. We will reach out to Member Gerald Nichols (Evert) to see if an alternate will be attending for his district at the next meeting.

Bi-Monthly Supervisors Reports:

Director of CTE – Mike Miller, Director of CTE, reported on the following:

- The CDL course has run, students will complete the road portion this week, there will be three graduates with this current CDL program. There is another CDL course scheduled to run in April; this course is run in coloration with Tri-Area Trucking, the MOISD, and Mid Michigan.
- Tuition: many of the student's tuition is being covered by the Workforce Innovation and Opportunity (WIOA) Act through Michigan Works.
- The Winter Semester is underway, and the following classes are currently in progress: Automotive and Medium/Heavy Truck Brake Systems, CNA, EMT-Basic, Welding, Information Technology, and CDL-A.
- Upcoming Courses:
 - Phlebotomy – February 11, 2020 & May 26, 2020,
 - CDL-A April 6, 2020 & June 1, 2020
 - CNA – April 13, 2020
 - Corrections Academy: June 1, 2020
- Possible new course offering:

- A Microsoft Office Specialist course is scheduled to run in the fall of next year; these students would work toward MOS Certification in Microsoft Word, PowerPoint, and Excel.
- A construction course may run in the winter semester of 2021, students would work toward the OSHA 10 certification, and Michigan 60hr builders license, this course would be in addition to the construction trades curriculum.

Both of these courses align with the CTE programs that are currently being offered.

- Industry Training with Yoplait General Mills has been successful from a financial standpoint, and we are looking to expand that area. A course training in machining began on February 11, 2020; this training is a six-week, 36-hour course. This training is in addition to the welding training that was offered in the fall.
- MOISD Career Center's Career Expo: is scheduled for February 19, 2020, 50+ employers are participating. Students from MOCC and Meceola Tech will attend.
- Chamber Business After Hours: the MOISD is hosting tonight from 5:00 p.m. to 6:00 p.m.

Director of Technology - Fred Sharpsteen reported on the following:

- MOTech Group: the group met on February 19, 2020, they collaborated on services and common systems.
- SNIPE-IT - Asset System: this system helps keep track of asset management and the life cycle of technology hardware. Currently, all districts are using this platform.
- JitBit-Help Tick System: this system keeps track of help tickets, four (CH, CCA, MOISD, RC) of seven districts are currently using this platform.
- Shared technology services: there was a discussion of a model where some tech. services would be shared between districts. Issues that arise would be processed and distributed by job level need (ex. Level 1, 2, 3). All districts would benefit from this service, and it would save costs for participating districts.
- MI Data Hub Project: this project enables student information to be easily shared between districts. Staff training would be needed; good accurate data is needed so we can make well-informed decisions. Working collaboratively in these systems (MiRead, MiLearn, EdPlan, etc.) is exciting and a bonus for everyone. Joe Bouman's 20 years of Skyward experience is very helpful; Joe recently received an award from the Data Hub group.
- Cyber Security – is extremely expensive for individual districts, tying this back into the MOP Co-Op would increase security and save all districts cost. Training of staff in cybersecurity is also needed (weak passwords/opening infected emails, etc.)
- MStep- testing: all districts feel pretty comfortable where they are right now.

Mecosta-Osceola County School Boards Meeting:

- Superintendent Locke informed the Council that the MOCSB meeting is scheduled for April 29, 2020, from 6 p.m.– 8 p.m., expect invitations in the mail. He explained the intent of the meeting and that we are working on getting a speaker from MASB.

Other/Discussion:

Superintendent Locke and the Council discussed the following:

- MOP2: The P2 stands for Programming and Personnel. The Council was given an updated 2019-2020, MOP CO-OP Members by District list.
- Possible future MOP positions:
 - 31n: reviewed the possibility of expanding personnel to include qualified School Social Worker(s) to utilize 31n services. Currently, there are unused monies in 31n that we are unable to distribute to the districts due to the strict guidelines/requirements. Almost every district has a School Social Worker position posted but cannot find qualified candidates; in addition, a 31n Social Worker must be Medicaid eligible due to bill back. This is such a needed service for students. Evert, Morley Stanwood, and Chippewa Hills are interested in this shared service; more districts may show interest.
 - MOP SE Supervisor(s): districts really need someone to be on top of legalities, guidelines, IEP's, communication with parents, and other involved parties. There are currently some districts that are interested in this shared service.
 - Literacy Coaches: the most recent governor's budget and the focus on literacy (K-3) was discussed. The idea would be for the MOP to hire literacy coaches that would be housed in the LEA districts. One individual would be responsible for providing first-hand feedback to the Council.
 - Technology position: related to Cybersecurity and LEA staff/employee training

There was discussion among the Council regarding these positions. If these MOP positions come to fruition, they will be added to the next MOP meeting agenda for added position(s) recommendation.

- Member Swartzendruber asked for clarification of his role in the MOP Council, as he is a new Council member. Superintendent Locke explained the purpose and goal of the MOP. Member Kent and Member Thompson also explained LEA shared services and shared equipment needs. The relationship between the MOP Council and LEA Superintendents was discussed.
- MOP members requested they receive meeting bullet points or unofficial minutes they can use to report back to their Boards and/or Superintendents.
- Member Swartzendruber requested a meeting schedule. (a copy was given to him before he left the MOISD)
- Member Kent informed the Council that he would be absent for the next MOP meeting, he will let us know if his alternate can attend.

With no further business to discuss, the meeting adjourned at 8:59 a.m.

Respectfully Submitted,

Patience Nemeth
Recording Secretary